

Public Street or Public Facility Naming Application

**The City of Meridian, Mississippi
Community Development Department
Planning Division
601 24th Avenue
Meridian, Mississippi 39301
601-485-1910**

Application for Naming a Public Street or Public Facility (Please type or print clearly)

Name of Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Attorney/Representative: _____

Address: _____

City: _____ State: _____ Zip: _____

Current street name: _____

Proposed street name: _____

Reason for request: _____

The "applicant" shall mean any property owner (s) within the City of Meridian. New residential and commercial subdivisions in the plat development stage are exempt from this process.

The applicant will be responsible for attaching the following items to this application. Failure to do so will delay the processing of this application until such time as these items are provided.

1. A biographical sketch of the person for whom the street or facility is to be named describing their service and contributions to the citizens of the City of Meridian.
2. A petition with seventy-five percent (75%) of property owners, located on the property affected by the street naming, indicating their support of such action. A sworn affidavit or legal opinion attesting to the genuineness and validity of the signatures shall be attached to the petition.
3. A statement from the Community Development Department indicating the estimated costs the City will incur if the proposed naming is approved.
4. A tax map showing the street or facility to be named and all lots and blocks involved in the request.
5. A listing of all intersecting streets affected by the naming. In the case of a bridge, the closest two intersecting streets on opposite ends of the bridge shall be identified.

6. A legal description of the street or facility to be named.
7. Verification from the Community Development Department that the proposed name is not identical to any existing street or facility name. Duplicate names shall be prohibited.
8. A copy of the notice to all property owners and tenants within one hundred sixty (160) feet in all directions from the street or facility for which the application is being submitted. In the case of a bridge, notice shall be given to all property owners and residents and/or tenants on both sides of the street between the closest two intersecting streets on opposite ends of the bridge. Notice may be given by petition or certified mail receipts must be filed with this application.
9. A non-refundable application fee of two hundred fifty dollars (\$250) shall be provided at the time of filing the application.
10. All completed applications will be considered and acted upon by the City Council and Mayor.

By signing this application, the applicant understands and agrees that the City will place signs to give notice to the public that said street or facility is being considered for naming. It is also understood that removal of the sign(s) before the hearing will constitute a withdrawal of the application, and the case will not be heard at the next scheduled hearing.

It is further understood that a legal advertisement notifying the public of the proposed naming will be prepared by the Community Development Department and that the applicant shall be responsible for the pick up and delivery of the advertisement to the newspaper and shall bear all costs involved.

The above is true and correct to the best of my knowledge.

Signature(s)

STATE OF MISSISSIPPI
 COUNTY OF LAUDERDALE
 CITY OF MERIDIAN

SWORN TO AND SUBSCRIBED BEFORE ME, _____.
 THIS THE _____ DAY OF _____, 20____.
 MY COMMISSION EXPIRES: _____

Checklist for completed application package:

- Completed application
- Legal name and address of petitioner
- Current name of the street or facility
- Proposed name of the street or facility
- Reasons for the naming, including a biographical sketch of the person for whom the street or facility will be named
- Legal description of the street or facility to be named
- Listing of all intersecting streets. In the case of a bridge, the closest two intersecting streets on opposite ends of the bridge shall be identified.
- A tax map showing the street or facility to be named, and all blocks and lots involved in the request
- A petition with seventy-five percent (75%) of property owners located on the property affected by the public street or facility naming, indicating their support of such action. A sworn affidavit or legal opinion attesting to the genuineness and validity of the signatures shall be attached to the petition
- A statement from the Community Development Department indicating the estimated costs the City will incur if the proposed naming is approved by the City Council
- Copy of the petition or notification letter to property owners and copies of the certified mail receipts from all letters sent
- Verification from the Community Development Department that the proposed name is not already in use
- A non-refundable application fee of two hundred fifty dollars (\$250.00)