CITY OF MERIDIAN
COMMUNITY DEVELOPMENT
72323rd AVE
MERIDIAN, MS 39301

CONSTRUCTION GUIDELINES

Revised March 25, 2025

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CITY OF MERIDIAN
COMMUNITY DEVELOPMENT
BUILDING INSPECTION AND PLANNING DIVISIONS

723 23rd AVE
MERIDIAN, MS 39301
PHONE: 601-485-1900
FAX: 601-485-1983
OFFICE HOURS 7:30 – 4:30

COMMUNITY DEVELOPMENT DIRECTOR	601-485-1900
BUILDING OFFICIAL	601-485-1900
PLANNING DEPARTMENT	601-485-1900
BUILDING INSPECTOR	601-485-1900
ELECTRICAL INSPECTOR	601-485-1900
PLUMBING INSPECTOR	601-485-1900
MECHANICAL INSPECTOR	601-485-1900
GAS INSPECTOR	601-485-1900
CODE ENFORCEMENT DEPARTMENT	601-485-1900
FIRE INSPECTION DEPARTMENT	601-485-1900
MS STATE BOARD OF CONTRACTORS	601-354-6161

CODE ADOPTION

The City of Meridian has adopted the following codes:

INTERNATIONAL BUILDING CODE	2024 EDITION
INTERNATIONAL EXISTING BUILDING CODE	2024 EDITION
INTERNATIONAL RESIDENTIAL CODE	2024 EDITION
INTERNATIONAL PLUMBING CODE	2024 EDITION
INTERNATIONAL MECHANICAL CODE	2024 EDITION
INTERNATIONAL FUEL GAS CODE	2024 EDITION
INTERNATIONAL PROPERTY MAINTENANCE CODE	2024 EDITION
INTERNATIONAL FIRE CODE	2024 EDITION
NFPA NATIONAL ELECTRICAL CODE	2023 EDITION

Community Development provides this booklet as a summary of these codes.
This booklet is not in lieu of any of these codes.
This booklet is not to be considered as modifying any of these codes, in whole or in part.
This booklet shall not be relied upon or cited as "the final word" but rather each code continues to be "the final word".
In case of a conflict between this booklet and any such code, the applicable provision of that code will supersede, and not this booklet.

SITE DEVELOPMENT REQUEST (SDR)

A completed SDR (Pages 11-12) must be submitted to Community Development prior to beginning any site or building work.

A completed SDR must be submitted to Community Development prior to any building permits being issued.

Examples of projects that require an SDR include:

1. New construction
2. Addition and/or renovation
3. Demolition
4. Installation of a Manufactured Home
5. Installation of Accessor Structures
6. Driveway construction or alteration
7. Parking lot construction or alteration
8. Grading, clearing, grubbing
9. Tree removal
10. Fence and/or retaining wall installation or alteration
11. Utility addition or alteration
12. Occupancy Use change

There is no charge to submit an SDR.

Depending on the scope of the project, additional city permits will likely be required; most of which do include fees.

No work is authorized nor shall any permits be issued until the SDR has been approved by the proper departments and signed by the Building Official.

The applicant shall be liable for any unauthorized work.

NEW CONSTRUCTION, ADDITION or RENOVATION

To apply for a building permit for NEW CONSTRUCTION, ADDITION or RENOVATION, the contractor must furnish and comply with the following:

1. Approved SDR. (Appendix, pages 11-12)
2. Building Permit Application. (Appendix, pages 20-21)
3. Building Permit fee is based off project valuation. (Appendix, page 29)
4. Copy of contractor's license with MS STATE BOARD OF CONTRACTORS (MSBOC)
5. $10,000 contractor bond on City of Meridian bond form. (Appendix, page 13)
6. Copy of Certificate of Liability (COI) with minimum $1,000,000 coverage.
7. Complete set of legitimate plans at least two weeks in advance.
   Depending on the complexity of the project, additional review time may be needed.
   30 days should be allowed for plan review.
8. If property is located in the flood zone, all necessary flood information must be provided. (Appendix, pages 14-16)
9. If property is located in a historic district, the Historic Preservation Committee (HPC) must approve before a permit can be issued.
   The Planning Department can assist with questions regarding the historical districts.
   A Certificate of Appropriateness (COA) may need to be submitted. (Appendix, page 17)
10. All commercial jobs over $10,000 that are not self-contracted must have a Material Purchase Certificate or proof of application for same. (Appendix, pages 18-19)
11. Construction trailers must be approved by the Planning Department.
12. Temporary power poles can be requested by the General or Electrical Contractor. (Appendix, page 22) Temporary power pole fee is $50.
13. All Electrical, Plumbing, Mechanical, HVAC, and Gas subcontractors must be licensed with the MS STATE BOARD OF CONTRACTORS (MSBOC) and submit their own permit applications. (Appendix, pages 22-25)
14. The General Contractor is responsible for ensuring that all inspections are called for at least 24 hours in advance.
15. Commercial buildings and businesses must submit a Sign Permit Application prior to installing any signage. (Appendix, page 27)
16. Permits are valid for 180 days, but can be extended as long as continuous work is underway.
17. Only after all final inspections have been approved can a Certificate of Occupancy (CO) be issued by the Building Official.

For all sections of this booklet, these are general guidelines only.
For more information concerning zoning, curb cuts, off-street parking and other city ordinances regarding site development and construction, call the Planning Department or Building Inspection Department at 601-485-1900 between 7:30-4:30.

DEMOLITION

To apply for a DEMOLITION permit, the contractor must furnish and comply with the following:

1. Approved SDR. (Appendix, pages 11-12)
2. $10,000 contractor bond on City of Meridian bond form. (Appendix, page 13)
3. Copy of Certificate of Liability (COI) with minimum $1,000,000 coverage.
4. Demolition permit fee is $30.
5. If property is located in a historic district, the Historic Preservation Committee (HPC) must approve before a permit can be issued.
   The Planning Department can assist with questions regarding the historical districts.
   A Certificate of Appropriateness (COA) may need to be submitted. (Appendix, page 17)
6. It is the contractor's responsibility to have all utilities disconnected.
7. It is the contractor's responsibility to remove all debris to an approved MS Department of Environmental Quality (MDEQ) landfill.
8. It is the contractor's responsibility to cap the sewer line wit an approved rubber seal plug within 5' of the property line.
   The sewer plug installation must be inspected by the Code Enforcement Department before covering up.
9. It is the contractor's responsibility to protect all city infrastructure.
10. It is the contractor's responsibility to supply necessary fill and level the lot to prevent standing water and/or erosion on to adjoining property or city right-of-way.
    Seeding and/or scattering of hay is also required.
11. Demolition permits are valid for 180 days.

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For more information concerning zoning, curb cuts, off-street parking and other city ordinances regarding site development and construction, call the Planning Department or Building Inspection Department at 601-485-1900 between 7:30-4:30.

MANUFACTURED HOUSING

To apply for a building permit for MANUFACTURED HOUSING, the applicant and/or contractor must furnish and comply with the following:

1. Approved SDR. (Appendix, pages 11-12)
2. Single-wide MANUFACTURED HOMES are allowed in zoning district A, and in R-2 on lots under 30' wide.
3. Double-wide MANUFACTURED HOMES are allowed in zoning districts A, R-2 and R-3.
4. MANUFACTURED HOMES are allowed for hardship cases with a Special Use Permit pursuant to Sections 719.04 and 1400 of the City of Meridian Zoning Ordinance.
5. MANUFACTURED HOMES are allowed for caretaker, security function, and temporary emergency use by Special Use Permit in zoning districts B-3, B-4, B-5, and Industrial. Manufactured homes are not allowed in zoning districts B-1 and B-2 for these uses.
6. MANUFACTURED HOMES are only allowed as temporary emergency dwellings in designated historic districts.
7. MANUFACTURED HOMS must meet the following criteria:
   a. Comply with all provisions of the zoning ordinances applicable to residential structures.
   b. Have a minimum width of 14' for single-wide and 20' for double-wide.
   c. Have an approved foundation system.
   d. Meet HUD or IRC construction standards.
   e. Have properly installed skirting, steps, and handrails.
8. Building Permit Application. (Appendix, pages 20-21)
9. Building Permit fee is based off project valuation. (Appendix, page 29)
10. $10,000 contractor bond on City of Meridian bond form. (Appendix, page 13)
11. Copy of Certificate of Liability (COI) with minimum $1,000,000 coverage.
12. If property is located in the flood zone, all necessary flood information must be provided. (Appendix, pages 14-16)
13. If property is located in a historic district, the Historic Preservation Committee (HPC) must approve before a permit can be issued.
    The Planning Department can assist with questions regarding the historical districts.
    A Certificate of Appropriateness (COA) may need to be submitted. (Appendix, page 17)
14. All Electrical, Plumbing, Mechanical, HVAC, and Gas subcontractors must be licensed with the MS STATE BOARD OF CONTRACTORS (MSBOC) and submit their own permit applications. (Appendix, pages 22-25)
15. Permits are valid for 180 days, but can be extended as long as continuous work is underway.
16. Only after all final inspections have been approved can a Certificate of Occupancy (CO) be issued by the Building Official.

ACCESSORY STRUCTURES

To apply for a building permit for an Accessory Structure, the applicant and/or contractor must furnish and comply with the following:

1. Approved SDR. (Appendix, pages 11-12)
2. Building Permit Application. (Appendix, pages 20-21)
3. Building Permit fee is based off project valuation. (Appendix, page 29)
4. $10,000 contractor bond on City of Meridian bond form. (Appendix, page 13)
5. Copy of Certificate of Liability (COI) with minimum $1,000,000 coverage.
6. If property is located in the flood zone, all necessary flood information must be provided. (Appendix, pages 14-16)
7. If property is located in a historic district, the Historic Preservation Committee (HPC) must approve before a permit can be issued.
   The Planning Department can assist with questions regarding the historical districts.
   A Certificate of Appropriateness (COA) may need to be submitted. (Appendix, page 17)
8. One ACCESSORY STRUCTURE is allowed per lot in all zoning districts.
9. ACCESSORY STRUCTURES are not allowed on vacant lots.
10. Electrical power, if applicable, should come from the primary structure.
    Additional (2nd) power meters are not allowed for ACCESSORY STRUCTURES.

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For more information concerning zoning, curb cuts, off-street parking and other city ordinances regarding site development and construction, call the Planning Department or Building Inspection Department at 601-485-1900 between 7:30-4:30.

HOUSE MOVING

To apply for a HOUSE MOVING permit, the contractor must furnish and comply with the following:

1. Approved SDR. (Appendix, pages 11-12)
2. HOUSE MOVING permit application. (Appendix, page 26)
   Requires approval of Police Chief, Public Works Director, and Building Official.
   Minimum 48 hour notice required prior to moving a structure.
3. Copy of contractor's license with MS STATE BOARD OF CONTRACTORS (MSBOC)
4. $10,000 contractor bond on City of Meridian bond form. (Appendix, page 13)
5. Copy of Certificate of Liability (COI) with minimum $1,000,000 coverage.
6. If property is located in the flood zone, all necessary flood information must be provided. (Appendix, pages 14-16)
7. If property is located in a historic district, the Historic Preservation Committee (HPC) must approve before a permit can be issued.
   The Planning Department can assist with questions regarding the historical districts.
   A Certificate of Appropriateness (COA) may need to be submitted. (Appendix, page 17)
8. All Electrical, Plumbing, Mechanical, HVAC, and Gas subcontractors must be licensed with the MS STATE BOARD OF CONTRACTORS (MSBOC) and submit their own permit applications. (Appendix, pages 22-25)
9. Permits are valid for 180 days, but can be extended as long as continuous work is underway.
10. Only after all final inspections have been approved can a Certificate of Occupancy (CO) be issued by the Building Official.

For all sections of this booklet, these are general guidelines only.
For more information concerning zoning, curb cuts, off-street parking and other city ordinances regarding site development and construction, call the Planning Department or Building Inspection Department at 601-485-1900 between 7:30-4:30.

APPENDIX

SITE DEVELOPMENT REQUEST

Last Updated: January 2023

PROJECT NAME: _____

SITE ADDRESS / LOCATION: _____

- IS SITE IN THE DOWNTOWN HISTORIC DISTRICT: ☐ YES ☐ NO
- IS STRUCTURE CURRENTLY VACANT: ☐ YES ☐ NO ☐ N/A

OWNER: _____

OWNER MAILING ADDRESS: _____

PHONE #: _____ EMAIL: _____

APPLICANT: _____

APPLICANT MAILING ADDRESS: _____

PHONE #: _____ EMAIL: _____

DESCRIPTION OF PROPOSED DEVELOPMENT: CHECK ALL THAT APPLY

- PROJECT COST: _____
- I HAVE ATTACHED A SITE PLAN: ☐ YES ☐ NO PER CHECKLIST (SEE PAGE 2)

☐ BUILD STRUCTURE	☐ PARKING LOT	☐ GRADING
☐ MODIFY STRUCTURE USE CHANGE: ☐ YES ☐ NO	☐ DRIVEWAY / ACCESSWAY	☐ FENCE / RETAINING WALL
☐ DEMOLISH STRUCTURE	☐ CLEARING / GRUBBING	☐ UTILITIES USE CHANGE: ☐ YES ☐ NO
☐ ADDITION TO STRUCTURE USE CHANGE: ☐ YES ☐ NO	☐ INSTALL PREFAB. STRCUTURE	☐ TREE PLANTING / REMOVAL
☐ RIGHT-OF-WAY IMPROVEMENT	☐ OTHER _____	

_____ _____

SIGNATURE OF APPLICANT DATE

FOR CITY USE ONLY

FORM DISTRIBUTED BY: _____ (INITIALS) _____ (DATE)

ZONING DISTRICT: _____

FLOOD ZONE: _____

	INITIALS	COMMENTS	DATE
PLANNING:			
SITE LOCATION REVIEWED: ☐ YES			
HPC:			
BUILDING & INSPECTION:			
CODE ENFORCEMENT:			
ENGINEERING:			
FIRE PREVENTION:			

SDR APPROVED: _____ _____

BUILDING OFFICIAL SIGNATURE DATE

SITE DEVELOPMENT REQUEST

OVERVIEW

- Site Development Request (**SDR**) applies to both residential and non-residential projects within the City.
- Examples of developments that require a **SDR** may consist of, but are not limited to the following: construction or modification of buildings / structures; demolition; placement of prefabricated buildings / structures; change of use on site; the creation of impervious surfaces, such as parking lots; clearing / grubbing; grading; tree planting / removal; excavating; filling; driveway / accessway; or any other activity that may result in soil erosion or damage to adjacent property.
- **SDR** forms which are incomplete will be returned with a list of deficiencies.
- There is no charge for **SDR.** Depending on the project, additional City permits most likely will be required; most of which do incur fees. Additional permits may consist of: Land Use Approval, Foundation, Demolition, Building, Plumbing, Mechanical, Gas, Electrical, Tree Planting / Removal, Sign, Construction Trailer, and Manufactured Home.
- No work is authorized nor shall any additional permits be issued until the **SDR** has been approved and signed by the Building Official. The applicant shall be liable for performance of any unauthorized work.

PLAN REVIEW PROCESS

- **Submittal** – Applicant submits completed **SDR** form and Site Plan.
- **Plans Distribution** – Building & Inspection route **SDR** form and Site Plan to designated City departments.
- **Concurrent Reviews** – Respective City departments concurrently review **SDR** form and Site Plan and make any necessary pre-development site visits.
- **Reviews Consolidated** – Comments, marked-up Site Plan, or approval from respective City departments are returned to Building & Inspection. At this time, either a comments sheet will be generated, a Site Plan Review Committee called, or **SDR** is finalized and approved.
- **Applicant Contacted** – Building & Inspection provides applicant with results of review.

SITE PLAN CHECKLIST

- The required Site Plan shall include, but not be limited to, the following elements, and shall be dimensioned and drawn to scale of sufficient size to show:
  - (a) Exact size and location of all buildings / structures relative to property & easement lines.
  - (b) All means of ingress and egress (accessways / curbs cuts).
  - (c) All setbacks, screens and buffers pursuant to Section 710 of Zoning Ordinance.
  - (d) Off-street parking and loading areas and calculations.
  - (e) Refuse collection areas.
  - (f) Natural and topographic features such as streams, lakes, tress, and contours.
  - (g) Grading, drainage, water, sewer, and electric connections and appurtenances.
  - (h) Disturbed areas delineated with dimensions and quantities shown in square feet.
  - (i) Erosion control measures.

CONTACTS

- Building & Inspection ---------- 601-485-1900
- Planning & Zoning ---------- 601-485-1910
- Fire Prevention ---------- 601-485-1824
- Public Works ---------- 601-485-1917
- Parks & Recreation ---------- 601-485-1802

CONTRACTOR'S BOND

$10,000.00
BOND NUMBER _____ TYPE BUSINESS _____

CITY OF MERIDIAN MISSISSIPPI

KNOW ALL MEN BY THESE PRESENTS:

That we, _____, Principal, whose home office or place of residence is _____, in the State of _____; and, _____, a Surety Company domiciled at _____, in the State of _____, but authorized to do business in the State of Mississippi under the laws thereof, as Surety, are held and firmly bound unto the City of Meridian, Mississippi, a municipal corporation, in the penal sum of Ten Thousand Dollars ($10,000.00) lawful money of the United States of America, to be paid to it, for which payment well and truly to be made, we bind ourselves, and our legal representatives, jointly and severally, by these presents.

The conditions of this bond are such, that whereas the said _____, Principal, has been granted a permit or a license by the said City of Meridian to operate therein as a general contractor (or Plumbing Contractor, Gas Fitting Contractor, Electrical Contractor, Air Conditioning Contractor, or House Moving Contractor, as the case may be) under the rules, regulations and ordinances, adopted by the City Council of the said City of Meridian and in force and effect and under the applicable laws of the State of Mississippi, and will hereafter, from time to time, apply for and be granted permits to do particular work and operations thereunder.

NOW THEREFORE, if the above bound principal shall faithfully perform all work under the said license and do and perform all work in connection with the erection, construction or maintenance required under each and every permit granted under the said license, and make all installations (or house moving, as the case may be) required under any permit granted therefor strictly in accordance with the terms thereof, and with the rules and regulations and ordinances of the City of Meridian and the laws of the State of Mississippi, and shall further pay to the City of Meridian the sum of One Hundred Dollars ($100.00) as liquidated damages for each and every violation of any of the provisions of said permit and the rules and regulations and ordinances of the City of Meridian and of the laws of the State of Mississippi in erection, construction, and maintenance or installation of any work (or in the moving if any house, as the case may be) required under any permit issued to said principal under said license and, in addition thereto, shall indemnify and save harmless the City of Meridian, Mississippi, its officers and agents, from any and all claims, damages, suits, actions or causes of action, arising from or growing out of any act done in violations of the said permit and the rules, regulations, ordinances and laws, then this obligation shall be null and void otherwise to remain in full force and effect.

It is agreed and understood, however, that the said contractor shall be given five (5) days notice of any violation for which the liquidated damages above provided for should be paid. Within the five (5) days the said contractor would have opportunity to make the necessary correction, and upon his failure to do so, demand will be made for payment of the liquidated damages hereinabove provided for.

It is further provided that this bond may be cancelled by the Surety upon written notice of cancellation delivered to the Building Official, provided, however, that such cancellation shall not affect any liability which has theretofore become fixed, and shall not affect permits theretofore granted, the work under which has not been completed.

WITNESS THE SIGNATURES of the said principal and surety on this the _____ day of _____, 20__.

_____
PRINCIPAL
BY: _____

SURETY _____
BY: _____

APPROVED:

_____ (SEAL)
Building Official, City of Meridian

This the _____ day of _____, 20__.

FORM C

FLOODPLAIN DEVELOPMENT PERMIT

DETERMINATION OF IMPROVEMENT COST

BUILDING PERMIT # _____ DEVELOPMENT PERMIT # _____

LOCATION OF PROPERTY _____

OWNER _____ CONTRACTOR _____

TYPE OF DEVELOPMENT: _____ ADDITION _____ ALTERATION

LOCATION IN: _____ FLOODWAY _____ FLOODFRINGE

DETERMINATION OF SUBSTANTIAL IMPROVEMENT

APPROXIMATE DATE OF ORIGINAL CONSTRUCTION _____

FAIR MARKET VALUE OF EXISTING STRUCTURE _____

BASIS OF DETERMINATION OF FAIR MARKET VALUE:

_____ APPRAISER _____ LAUDERDALE COUNTY TAX ASSESSOR

HAVE OTHER ADDITIONS OR ALTERATIONS BEEN MADE SINCE 1978? _____

DATE	DESCRIPTION	VALUE
_____	_____	$_____
_____	_____	$_____

COST OF PROPOSED IMPROVEMENTS $_____

TOTAL CUMULATIVE COST OF IMPROVEMENTS $_____

IS THE PROPOSED ADDITION/ALTERATION A SUBSTANTIAL IMPROVEMENT? _____

I, _____, as owner/agent of the above referenced property, fully understand and accept the above condition as a limitation on a building permit to construct improvements. I agree to comply with all applicable provisions of Ordinance #3770 being the Flood Ordinance of the City of Meridian.

SWORN TO AND SUBSCRIBED BEFORE ME

THIS THE _____ DAY OF _____, _____.

_____

Notary Public

FORM B **FORM D**

FEDERAL EMERGENCY MANAGEMENT AGENCY
NATIONAL FLOOD INSURANCE PROGRAM

O.M.B. No. 3067-0077
Expires July 31, 2016

ELEVATION CERTIFICATE

Important: Read the instructions on pages 1 - 7.

SECTION A - PROPERTY OWNER INFORMATION

For Insurance Company Use:

BUILDING OWNER'S NAME — Policy Number

BUILDING STREET ADDRESS (Including Apt., Unit, Suite, and/or Bldg. No.) OR P.O. ROUTE AND BOX NO. — Company NAIC Number

CITY — STATE — ZIP CODE

PROPERTY DESCRIPTION (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.)

BUILDING USE (e.g., Residential, Non-residential, Addition, Accessory, etc. Use Comments section if necessary.)

LATITUDE/LONGITUDE (OPTIONAL) (## ° ## ' ##.## " or ##.######) HORIZONTAL DATUM: ☐ NAD 1927 ☐ NAD 1983 SOURCE: ☐ GPS (Type:) ☐ USGS Quad Map ☐ Other:

SECTION B - FLOOD INSURANCE RATE MAP (FIRM) INFORMATION

B1. NFIP COMMUNITY NAME & COMMUNITY NUMBER	B2. COUNTY NAME	B3. STATE

B4. MAP AND PANEL NUMBER	B5. SUFFIX	B6. FIRM INDEX DATE	B7. FIRM PANEL EFFECTIVE/REVISED DATE	B8. FLOOD ZONE(S)	B9. BASE FLOOD ELEVATION(S) (Zone AO, use depth of flooding)

B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in B9.
☐ FIS Profile ☐ FIRM ☐ Community Determined ☐ Other (Describe):
B11. Indicate the elevation datum used for the BFE in B9: ☐ NGVD 1929 ☐ NAVD 1988 ☐ Other (Describe):
B12. Is the Building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? ☐ Yes ☐ No
Designation Date:

SECTION C - BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: ☐ Construction Drawings* ☐ Building Under Construction* ☐ Finished Construction
*A new Elevation Certificate will be required when construction of the building is complete.
C2. Building Diagram Number _____ (Select the building diagram most similar to the building for which this certificate is being completed - see pages 6 and 7. If no diagram accurately represents the building, provide a sketch or photograph.)
C3. Elevations – Zones A1-A30, AE, AH, A (with BFE), VE, V1-V30, V (with BFE), AR, AR/A, AR/AE, AR/A1-A30, AR/AH, AR/AO
Complete items C3a-i below according to the building diagram specified in Item C2. State the datum used. If the datum is different from the datum used for the BFE in Section B, convert the datum to that used for the BFE. Show field measurements and datum conversion calculation. Use the space provided or the Comments area of Section D or Section G, as appropriate, to document the datum conversion.
Datum _____ Conversion/Comments _____
Elevation reference mark used _____ Does the elevation reference mark used appear on the FIRM? ☐ Yes ☐ No

- ☐ a) Top of bottom floor (including basement or enclosure) _____ . ___ ft.(m)
- ☐ b) Top of next higher floor _____ . ___ ft.(m)
- ☐ c) Bottom of lowest horizontal structural member (V zones only) _____ . ___ ft.(m)
- ☐ d) Attached garage (top of slab) _____ . ___ ft.(m)
- ☐ e) Lowest elevation of machinery and/or equipment servicing the building _____ . ___ ft.(m)
- ☐ f) Lowest adjacent grade (LAG) _____ . ___ ft.(m)
- ☐ g) Highest adjacent grade (HAG) _____ . ___ ft.(m)
- ☐ h) No. of permanent openings (flood vents) within 1 ft. above adjacent grade _____
- ☐ i) Total area of all permanent openings (flood vents) in C3h _____ sq. in. (sq. cm)

Licensee Number, Embossed Seal, Signature, and Date

SECTION D - SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information.
I certify that the information in Sections A, B, and C on this certificate represents my best efforts to interpret the data available.
I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

CERTIFIER'S NAME — LICENSE NUMBER
TITLE — COMPANY NAME
ADDRESS — CITY — STATE — ZIP CODE
SIGNATURE — DATE — TELEPHONE

IMPORTANT: In these spaces, copy the corresponding information from Section A.	For Insurance Company Use:
BUILDING STREET ADDRESS (Including Apt., Unit, Suite, and/or Bldg. No.) OR P.O. ROUTE AND BOX NO.	Policy Number
CITY STATE ZIP CODE	Company NAIC Number

SECTION D - SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION (CONTINUED)

Copy both sides of this Elevation Certificate for (1) community official, (2) insurance agent/company, and (3) building owner.

COMMENTS

☐ Check here if attachments

SECTION E - BUILDING ELEVATION INFORMATION (SURVEY NOT REQUIRED) FOR ZONE AO and ZONE A (WITHOUT BFE)

For Zone AO and Zone A (without BFE), complete Items E1 through E3. *If the Elevation Certificate is intended for use as supporting information for a LOMA or LOMR-F, Section C must be completed.*

E1. Building Diagram Number _____ (Select the building diagram most similar to the building for which this certificate is being completed – see pages 6 and 7. If no diagram accurately represents the building, provide a sketch or photograph.)

E2. The top of the bottom floor (including basement or enclosure) of the building is ☐☐☐ ft.(m) ☐☐ in.(cm) ☐ above or ☐ below (check one) the highest adjacent grade.

E3. For Zone AO only: If no flood depth number is available, is the top of the bottom floor elevated in accordance with the community's floodplain management ordinance? ☐ Yes ☐ No ☐ Unknown. The local official must certify this information in Section G.

SECTION F - PROPERTY OWNER (OR OWNER'S REPRESENTATIVE) CERTIFICATION

The property owner or owner's authorized representative who completes Sections A, B, and E for Zone A (without a FEMA-issued or community-issued BFE) or Zone AO must sign here.

PROPERTY OWNER'S OR OWNER'S AUTHORIZED REPRESENTATIVE'S NAME

ADDRESS CITY STATE ZIP CODE

SIGNATURE DATE TELEPHONE

COMMENTS

☐ Check here if attachments

SECTION G - COMMUNITY INFORMATION (OPTIONAL)

The local official who is authorized by law or ordinance to administer the community's floodplain management ordinance can complete Sections A, B, C (or E), and G of this Elevation Certificate. Complete the applicable item(s) and sign below.

G1. ☐ The information in Section C was taken from other documentation that has been signed and embossed by a licensed surveyor, engineer, or architect who is authorized by state or local law to certify elevation information. (Indicate the source and date of the elevation data in the Comments area below.)

G2. ☐ A community official completed Section E for a building located in Zone A (without a FEMA-issued or community-issued BFE) or Zone AO.

G3. ☐ The following information (Items G4-G9) is provided for community floodplain management purposes.

G4. PERMIT NUMBER	G5. DATE PERMIT ISSUED	G6. DATE CERTIFICATE OF COMPLIANCE/OCCUPANCY ISSUED

G7. This permit has been issued for: ☐ New Construction ☐ Substantial Improvement

G8. Elevation of as-built lowest floor (including basement) of the building is: _____ . ___ ft.(m) Datum: _____

G9. BFE or (in Zone AO) depth of flooding at the building site is: _____ . ___ ft.(m) Datum: _____

LOCAL OFFICIAL'S NAME TITLE

COMMUNITY NAME TELEPHONE

SIGNATURE DATE

COMMENTS

☐ Check here if attachments

CASE #: _____

DATE: _____

CITY OF MERIDIAN
CERTIFICATE OF APPROPIATENESS APPLICATION

MERIDIAN HISTORIC PRESERVATION COMMISSION

REVIEW FEE = $20.00

ADDRESS OF SITE: _____

HISTORIC NAME OF SITE: _____

NAME OF OWNER: _____

REPRESENTATIVE OWNER: _____

ADDRESS: _____

PHONE: (CELL) _____ (OTHER) _____

APPLICATION FOR: ☐ SIGN ☐ BUILDING CHANGES ☐ TAX ABATEMENT

☐ OTHER _____

DESIGNER NAME / PHONE: _____

CONTRACTOR NAME / PHONE: _____

ANTICIPATED DATE OF CONTRUCTION: _____

PLEASE DESCRIBE EXISTING CONDITION OF THE BUILDING(S).

ATTACH PHOTOGRAPHS OF THE EXISTING BUILDING. _____

PLEASE PROVIDE DETAILED DESCRIPTION OF WORK PROPOSED.

YOU MAY USE EXTRA PAGES FOR THIS DESCRIPTION. TO THE DEGREE POSSIBLE, PROVIDE DRAWINGS AND SPECIFICATIONS FOR ALL WORK TO BE DONE [MATERIALS, COLORS, TEXTURES, LOCATIONS, ETC.] FOR SIGNAGE INDICATE TYPE, POSITION(S) ON THE BUILDING, AND SIZE OF BOTH PROPOSED SIGNAGE, AND EXISTING SIGNAGE TO REMAIN.

_____ _____

APPLICANT'S SIGNATURE **DATE**

Form 72-405-00-1-1-000 (Rev. 3/00)

724050011000

Mississippi
Contractor's Application for Material Purchase Certificate and/or Contract Qualification

This form must be typed or printed. Copies or reproductions of the official form are not acceptable. Incomplete forms will be returned without processing. Round to the nearest whole dollar (no pennies). This application must be completed by Prime Contractor for each commercial construction contract over $10,000. Tax must be covered by a surety bond if not pre-paid. If the contract is $75,000 or less, and performed by an contractor with an in-state location, the tax may be paid on a monthly basis in the same nature as a contract covered by a bond.

Sales Tax Account Number

☐☐☐-☐☐☐☐☐-☐

TO BE COMPLETED BY TAX COMMISSION

Material Purchase Certificate Control Number

☐☐☐☐☐☐☐☐☐☐☐☐

SECTION A: Business Information

1. Method of Payment
   - ☐ Bond Posted
   - ☐ Prepaid Sales Tax
   - ☐ Total Contract Price $75,000 or Less (with business location inside State of Mississippi)

2. Type of Ownership
   - ☐ Individual (Sole Proprietor)
   - ☐ Corporation
   - ☐ Partnership
   - ☐ Other: Specify _____

3. Contractor's Name _____

   Business Name (DBA) _____

   Primary Address _____

   City _____ State _____ County _____ ZIP _____

   Mailing _____

   City _____ State _____ County _____ ZIP _____

   Phone ( ) _____ Ext. _____ Fax ( ) _____

SECTION B: Contract Information - Application is made for material purchase certificate covering the following contract:

4. Date of Contract _____

   Estimated Start Date _____ Estimated Completion Date _____

5. Kind of work to be performed:

6. Name and Address of Owners for whom contract is to be performed:

7. Phone ( ) _____ Ext. _____

8. Location of Job _____

   City _____ State _____ County _____ ZIP _____

9. Estimated Contract Price or Compensation to be received (round to the nearest whole dollar) ☐☐☐☐☐☐☐☐☐

Continue to Page 2

Form 72-405-00-1-2-000 (Rev. 3/00)

7240500012000

Mississippi
Contractor's Application for Material Purchase Certificate and/or Contract Qualification

SECTION B: Contract Information (Continued from Page 1)

10. Sales Tax and Use Tax on contracts in excess of $10,000 ($75,000 if in-state contractor) must be prepaid or surety bond posted for payment of Sales, Use, Income, Franchise, Withholding and Other Motor Fuel (Diesel Fuel) Taxes before Material Purchase Certificate will be issued. If the contract is $75,000 or less and performed by an contractor with an in-state location, the tax may be paid on a monthly basis in the same nature as a contract covered by a bond.

Check only one

☐ Prepaid Sales Tax — ROUND AMOUNTS TO NEAREST WHOLE DOLLAR — $

Prepaid Use Tax (Attach Schedule) — ROUND AMOUNTS TO NEAREST WHOLE DOLLAR — $

Tax due on overruns must be remitted with monthly sales tax return (Form 72-013).

If prepaid, out-of-state contractors include Form 72-340 Certificate of Prime Contract Amount, completed by the project owner and notarized.

☐ Total contract price $75,000 or less (In-State contractors only.)

☐ Blanket Bond Amount _____ Date _____ Bonding Company _____

If blanket bond, out-of-state contractors include Form 72-340 Certificate of Prime Contract Amount, completed by the project owner and notarized.

☐ Job Bond Bonding Company _____

☐ Job Bond (Rider with performance bond) Bonding Company _____

SECTION C: Subcontractor Information

Complete the following information if any portion of work will be performed by subcontractors

Subcontractor Name	Street Address / City	State	Zip	Contract Amount	Work to be Performed

Make Check Payable To: State Tax Commission, P.O. Box 1033, Jackson, MS 39215

The contract described above is not in any way for work to be performed on or associated with a residential structure as stated in Rule 41. If it is later determined that it is residential in nature, the MPC will be withdrawn and adjustments will be made to the correct tax liability in audit.

I declare, under the penalties of perjury, that this application (including any accompanying schedules) has been examined by me and to the best of my knowledge and belief is a true, correct and complete application.

_____
Signature of Applicant or Agent

_____ _____
Date Phone

CITY OF MERIDIAN

BUILDING PERMIT APPLICATION

DATE: _____

FOR CONSTRUCTION OF: _____

ADDRESS: _____

STORIES: _____ SIZE OF BUILDING: _____

FOUNDATION TYPE: _____ CEILING HEIGHT: _____

BEDROOMS: _____ EXTERIOR WALLS: _____

BATHROOMS: _____ COST OF PLUMBING: _____

PLUMBING FIXTURES: _____ COST OF ELECTRICAL: _____

LOCATED ON WATER/SEWER: _____ COST OF HVAC: _____

FIREPLACES/TYPE: _____ PROJECT AMOUNT: _____
(LESS PLUMBING, ELECTRICAL, & HVAC)

FUEL FOR HEATING: _____ TOTAL PROJECT AMOUNT: _____

THIS APPLICATION FOR BUILDING PERMIT IS MADE ON CONDITION THAT ALL REQUIREMENTS AND PROVISIONS OF THE INTERNATIONAL BUILDING CODES ARE STRICTLY ADHERED TO. ANY DEVIATIONS FROM THE SUBMITTED PLANS MUST BE APPROVED BY THE BUILDING OFFICIAL PRIOR TO CONSTRUCTION.

THIS APPROVAL DOES NOT APPLY TO ELECTRICAL WORK, PLUMBING, HEATING, AND GAS FITTINGS AND IS APPROVED ON CONDTITION THAT CITY REQUIRMENTS TAKE PRECEDENCE OVER ANYTHING CONTRARY TO SAME THAT MAY BE CONTAINED IN PLANS AND/OR SPECIFICATIONS. WHEN STRUCTURE IS COMPLETED ALL FORMS AND RUBBISH MUST BE REMOVED.

APPLICANT: _____

OWNER: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____

CONTRACTOR: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____

SCOTT SOLLIE
BUILDING OFFICIAL
CITY OF MERIDIAN

RE: _____

THIS IS TO CERTIFY THAT THIS STRUCTURE SHALL NOT BE OCCUPIED UNTIL ALL FINAL INSPECTIONS HAVE BEEN MADE AND A CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED ACCORDING TO THE CITY OF MERIDIAN CODE OF ORDINANCES SECTION 1803 WHICH STATES IN PART:

"NO VACANT LAND SHALL BE OCCUPIED OR USED, EXCEPT FOR AGRICULTURAL PURPOSES, AND NO BUILDINGS HEREAFTER ERECTED OR STRUCTURALLY ALTERED SHALL BE OCCUPIED OR USED UNTIL A CERTIFICATE OF OCCUPANCY SHALL HAVE BEEN ISSUED WITHIN THREE (3) DAYS AFTER THE APPLICATION HAS BEEN MADE, PROVIDED SUCH USE IS IN CONFORMITY WITH THE PROVISIONS OF THIS ORDINANCE."

I AGREE THAT SHOULD A REQUEST BE MADE FOR TEMPORARY POWER, WATER OR GAS PRIOR TO THE FINAL INSPECTIONS, THESE UTILITIES MAY BE CONNECTED AT THE DISCRETION OF THE BUILDING OFFICIAL FOLLOWING PRELIMINARY INSPECTIONS AND WILL ONLY BE APPROVED FOR CONNECTIONS IN THE NAME OF THE GENERAL CONTRACTOR. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE WATER DEPOSIT AND ALL WATER CONSUMED UP UNTIL THE TIME THE CERTIFICATE OF OCCUPANCY IS ISSUED AND THE TEMPORARY WATER IS ORDERED OFF.

SINCERELY,

GENERAL CONTRACTOR: _____

MAILING ADDRESS: _____

_____

SCOTT SOLLIE
BUILDING OFFICIAL
CITY OF MERIDIAN

CITY OF MERIDIAN
ELECTRICAL PERMIT APPLICATION

DATE: _____

PERMIT TO INSTALL ELECTRICAL SYSTEM AND FIXTURES IN THE CITY OF MERIDIAN

ELECTRICAL CONTRACTOR NAME / LICENSE #: _____

BUSINESS NAME: _____

PHONE #: _____ **FAX #:** _____

IF YOUR COMMERICAL DIRECT CONTRACT WITH THE OWNER OR GENERAL CONTRACTOR
EXCEEDS $10,000 – YOU MUST INCLUDE A COPY OF YOUR
MATERIAL PURCHASE CERTIFICATE TO RECEIVE THIS PERMIT.
☐ YES, INCLUDED. ☐ NO, NOT APPLICABLE.

OWNER'S NAME: _____

ADDRESS / SITE LOCATION: _____
☐ RESIDENTIAL ☐ COMMERCIAL ☐ OLD ☐ NEW

QUANTITY/AMP	DESCRIPTION	UNIT FEE	FEE
1 X 01	MUNICIPAL RECORDS MGMT.	$1.00	$1.00
1 X 02	TO ISSUE PERMIT	$10.00	$10.00
_____ X 03	NEW SERVICE AMP FEE	$1.00	_____
_____ X 04	ADDITIONAL / UPGRADE AMP FEE	$1.00	_____
_____ X 05	DAMAGE / MAINTENANCE MISC FEE	$100.00	_____
_____ X 06	ELECTRICAL RE-INSPECTION (IF NECESSARY)	$50.00	_____
_____ X 07	TEMPORARY POWER POLE AMP 1-200 FEE	$50.00	_____
_____ X 08	TEMPORARY POWER POLE AMP > 200 FEE ($1.00 EACH ADDTL AMP OVER 200)	$1.00	_____

TOTAL FEES: $_____

IF "MINIMUM", PLEASE DESCRIBE WORK TO BE DONE: _____

_____

I HEREBY AGREE TO INSTALL SAID WORK ACCORDING TO THE NATIONAL ELECTRICAL CODE AND TO THE APPROVAL OF THE INSPECTOR.

_____ _____

ELECTRICAL CONTRACTOR **APPLICANT**

CITY OF MERIDIAN
PLUMBING PERMIT APPLICATION

DATE: _____

PERMIT TO INSTALL PLUMBING SYSTEM AND FIXTURES IN THE CITY OF MERIDIAN

PLUMBING CONTRACTOR NAME / LICENSE #: _____

BUSINESS NAME: _____

PHONE #: _____ **FAX #:** _____

IF YOUR COMMERICAL DIRECT CONTRACT WITH THE OWNER OR GENERAL CONTRACTOR **EXCEEDS $10,000** – YOU MUST INCLUDE A COPY OF YOUR **MATERIAL PURCHASE CERTIFICATE** TO RECEIVE THIS PERMIT.

☐YES, INCLUDED. ☐NO, NOT APPLICABLE.

OWNER'S NAME: _____

ADDRESS / SITE LOCATION: _____

☐RESIDENTIAL ☐COMMERCIAL ☐OLD ☐NEW

QUANTITY/CODE	DESCRIPTION	UNIT FEE	FEE
1 X 01	MUNICIPAL RECORDS MGMT.	$1.00	$1.00
1 X 02	TO ISSUE PERMIT	$10.00	$10.00
_____ X 03	WATER CLOSET	$5.00	_____
_____ X 04	SINK	$5.00	_____
_____ X 05	BATHTUB	$5.00	_____
_____ X 06	LAVATORY	$5.00	_____
_____ X 07	GREASE TRAP	$5.00	_____
_____ X 08	URINAL	$5.00	_____
_____ X 09	WASHING MACHINE	$5.00	_____
_____ X 10	FLOOR DRAIN	$5.00	_____
_____ X 11	SHOWER	$5.00	_____
_____ X 12	DRINKING FOUNTAIN	$5.00	_____
_____ X 13	WATER HEATER	$5.00	_____
_____ X 14	DISHWASHER	$5.00	_____
_____ X 15	SEPTIC TANK	$5.00	_____
_____ X 16	SEWER SERVICE	$5.00	_____
_____ X 17	WATER SERVICE	$5.00	_____
_____ X 18	REPAIR SEWER SERVICE	$5.00	_____
_____ X 19	REPAIR WATER SERVICE	$5.00	_____
_____ X 20	RE-INSPECTION	$10.00	_____
_____ X 21	WATER PIPING (INST/REPAIR/ALTER)	$5.00	_____
_____ X 22	DRAINAGE / VENT PIPING (I/R/A)	$5.00	_____

TOTAL FEES: $_____

I HEREBY AGREE TO INSTALL SAID WORK ACCORDING TO THE PLUMBING CODE AND TO THE APPROVAL OF THE INSPECTOR.

_____ _____

PLUMBING CONTRACTOR **APPLICANT**

CITY OF MERIDIAN
MECHANICAL PERMIT APPLICATION

DATE: _____

PERMIT TO INSTALL MECHANICAL SYSTEM AND FIXTURES IN THE CITY OF MERIDIAN

MECHANICAL CONTRACTOR NAME / LICENSE #: _____

BUSINESS NAME: _____

PHONE #: _____ **FAX #:** _____

IF YOUR COMMERICAL DIRECT CONTRACT WITH THE OWNER OR GENERAL CONTRACTOR **EXCEEDS $10,000 –**
YOU MUST INCLUDE A COPY OF YOUR **MATERIAL PURCHASE CERTIFICATE** TO RECEIVE THIS PERMIT.
☐ YES, INCLUDED. ☐ NO, NOT APPLICABLE.

OWNER'S NAME: _____

ADDRESS / SITE LOCATION: _____

☐ RESIDENTIAL ☐ COMMERCIAL ☐ OLD ☐ NEW

QUANTITY/CODE	DESCRIPTION	UNIT FEE	FEE
1 X 01	MUNICIPAL RECORDS MGMT.	$1.00	$1.00
1 X 02	ISSUE PERMIT/DUCT MODIFICATION/ EVAPORATOR COIL CHANGES/GAS FLUE CHANGE OUTS/OTHER WORK	$10.00	$10.00
AIR CONDITIONER/HEAT PUMP OUTSIDE UNIT/GAS AIR CONDITIONERS/CHILLERS			
_____ X 03	UP TO 1 TON	$7.00	_____
_____ X 04	1-5 TONS	$10.00	_____
_____ X 05	6-25 TONS	$10.00	_____
_____ X 06	26-50 TONS	$18.00	_____
_____ X 07	51-100 TONS	$25.00	_____
_____ X 08	OVER 100 TONS	$50.00	_____
REFRIGERATION UNITS & OPEN COOLERS			
_____ X 09	UP TO 1 TON	$7.00	_____
_____ X 10	1-5 TONS	$10.00	_____
_____ X 11	6-25 TONS	$15.00	_____
_____ X 12	26-50 TONS	$18.00	_____
_____ X 13	51-100 TONS	$25.00	_____
_____ X 14	OVER 100 TONS	$50.00	_____
BOILERS			
_____ X 15	0-250,000 BTU	$16.00	_____
_____ X 16	250,000-500,000 BTU	$20.00	_____
_____ X 17	500,000-1,000,000 BTU	$30.00	_____
_____ X 18	OVER 1,000,000 BTU	$50.00	_____
PACKAGE EQUIPMENT PACKAGED CENTRAL HEATING & AIR CONDITIONING (I.E. STRAIGHT COOLING, COOLING WITH ELECTRIC HEATING OR GAS HEATING, HEAT PUMPS, GAS AIR CONDITIONERS, CHILLERS, OR COOLERS)			
_____ X 21	PACKAGE UNIT (ALSO CHOOSE TONS ABOVE)	$10.00	_____
MISCELLANEOUS			
_____ X 22	AIR HANDLER / ELECTRIC FURNACE	$10.00	_____
_____ X 23	BLOWER COILS / FREEZER / COOLING BOXES	$10.00	_____
_____ X 24	UNIT OR DUCT HEATER	$10.00	_____
_____ X 25	CENTRAL GAS FURNACES	$10.00	_____
_____ X 26	WALL OR FLOOR FURNACES	$10.00	_____
_____ X 27	COMMERCIAL / INDUSTRIAL CLOTHES DRYER	$8.00	_____
_____ X 28	VENTILATION FANS ABOVE ¼ HP	$8.00	_____
_____ X 29	COMMERCIAL HOODS	$15.00	_____
_____ X 30	INCINERATORS	$15.00	_____
_____ X 31	RE-INSPECTION FEE	$15.00	_____
		TOTAL FEES: $	_____

I HEREBY AGREE TO INSTALL SAID WORK ACCORDING TO THE MECHANICAL CODE AND TO THE APPROVAL OF THE INSPECTOR.

_____ MECHANICAL CONTRACTOR

_____ APPLICANT

CITY OF MERIDIAN

GAS PERMIT APPLICATION

DATE: _____

PERMIT TO INSTALL GAS SYSTEM AND FIXTURES IN THE CITY OF MERIDIAN

GAS CONTRACTOR NAME / LICENSE #: _____

BUSINESS NAME: _____

PHONE #: _____ **FAX #:** _____

IF YOUR COMMERICAL DIRECT CONTRACT WITH THE OWNER OR GENERAL CONTRACTOR **EXCEEDS $10,000** – YOU MUST INCLUDE A COPY OF YOUR **MATERIAL PURCHASE CERTIFICATE** TO RECEIVE THIS PERMIT.

☐ YES, INCLUDED. ☐ NO, NOT APPLICABLE.

OWNER'S NAME: _____

ADDRESS / SITE LOCATION: _____

☐ RESIDENTIAL ☐ COMMERCIAL ☐ OLD ☐ NEW

QUANTITY/CODE	DESCRIPTION	UNIT FEE	FEE
1 X 01	MUNICIPAL RECORDS MGMT.	$1.00	$1.00
1 X 02	TO ISSUE PERMIT	$10.00	$10.00
_____ X 03	EACH GAS OUTLET TO AND INCLUDING 5	$5.00	_____
_____ X 04	EACH GAS OUTLET OVER 5	$5.00	_____
_____ X 05	RE-INSPECTION FEE	$10.00	_____

TOTAL FEES: $_____

I HEREBY AGREE TO INSTALL SAID WORK ACCORDING TO THE GAS CODE AND TO THE APPROVAL OF THE INSPECTOR.

_____ _____

GAS CONTRACTOR **APPLICANT**

APPLICATION FOR HOUSE MOVING PERMIT

This application to be filled in by the applicant before a permit for moving a house will be issued. Subject to the conditions as stated in the Building Code of the City of Meridian, Mississippi pertaining to the moving of buildings.

MERIDIAN, MISSISSIPPI _____, _____

APPLICATIONS IS HEREBY MADE FOR THE MOVING OF _____

(type of building to be moved)

FROM LOCATION _____

TO LOCATION _____

EXTREME DIMENSIONS

HEIGHT _____ WIDTH _____ LENGTH _____

ROUTE

CONTEMPLATED ROUTE THAT WILL BE TAKEN FROM PRESENT TO NEW LOCATION:

_____

_____

_____

_____

APPROXIMATE TIME SUCH BUILDING WILL BE ON PUBLIC STREETS _____

WILL YOU REQUIRE ASSISTANCE FROM PUBLIC WORKS? _____

WILL YOU REQUIRE POLICE ESCORT? _____

OWNER _____ BY _____

MAILING ADDRESS _____ PHONE _____

MOVER _____ BY _____

MAILING ADDRESS _____ PHONE _____

** NOTICE MUST BE GIVEN TO POLICE DEPARTMENT & PUBLIC WORKS DEPARTMENT FORTY-EIGHT (48) HOURS PRIOR TO STRUCTURE BEING MOVED.

APPROVED _____ DATE _____
Police Chief

APPROVED _____ DATE _____
Public Works Director

APPROVED _____ DATE _____
Building Official

CITY OF MERIDIAN

SIGN PERMIT APPLICATION

DATE OF APPLICATION: _____

OWNER: _____

CONTRACTOR: _____

ADDRESS OF PROPOSED SIGN: _____

TYPE AND VALUATION OF PROPOSED SIGN

	QUANTITY	COST
MONUMENT SIGN:	_____	$_____
WALL SIGN:	_____	$_____
DETACHED SIGN:	_____	$_____
PROJECTING SIGN:	_____	$_____
PORTABLE SIGN:	_____	$_____

SIZE OF PROPOSED SIGN: _____

HEIGHT ABOVE GRADE: _____

OTHER SIGNS LOCATED ON PROPERTY? _____

_____

- ATTACH SITE PLAN FOR ALL DETACHED SIGNS
- ALL ELECTRICAL WORK MUST BE PERFORMED BY A LICENSED ELECTRICIAN
- IF LOCATED IN HISTORICAL DISTRICT – MUST BE APPROVED BY MERIDIAN HISTORICAL PRESERVATION COMMISSION

_____

CONTRACTOR'S SIGNATURE

CITY USE ONLY

APPROVED BY BUILDING OFFICIAL:

_____ _____

BUILDING OFFICIAL DATE

Bond No._____

STREET OBSTRUCTION BOND

KNOW ALL MEN BY THESE PRESENTS, That we _____

of _____

as Principal and _____

as Surety, are held and firmly bound unto the City of Meridian, Mississippi, in the sum of $10,000.00 for the payment whereof well and truly to be made, we bind ourselves, our heirs and legal representatives, jointly and severally, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH That whereas said _____ has been granted permission by the said City of Meridian to obstruct streets and sidewalks therein, and will be granted such permission on additional occasions during the period hereinafter described.

NOW THEREFORE, if said _____ shall well and truly save the City of Meridian harmless on account of all claims arising out of acts occurring from the _____ day of _____, _____, to the _____ day of _____, _____, and made against said city for damages to person or property, caused or in any manner occasioned by obstructing said streets and sidewalks, and also all costs and expense to the City on account of any repairs to the streets and sidewalks made necessary by such obstruction, then this obligation to be void, otherwise to remain in full force and effect.

It is further provided that this bond may be cancelled by the Surety upon written notice of cancellation delivered to the City Engineer-Public Works Director, provided, however, that such cancellation shall not affect any liability which has therefore become fixed, and shall not affect permits theretofore granted, the work under which has not been completed.

WITNESS OUR HAND AND SEALS this the _____ day of _____, _____

_____ WITNESS

_____ PRINCIPAL

_____

ATTEST: _____ BY: _____

Approved this _____ day of _____, _____

NOTE: The City of Meridian requires a minimum bond of $10,000.00

_____ ENGINEERING DEPARTMENT APPROVAL

Department of Community Development
Building Inspection Permit Fees

Valuation of Project		Cost of Project
$100	up to $1,000----------	$14.80
$2,000	$20.00 + $5.00 for each additional $1,000------	$24.00
$3,000	----------	$30.00
$4,000	----------	$36.00
$5,000	----------	$42.00
$6,000	----------	$48.00
$7,000	----------	$54.00
$8,000	----------	$60.00
$9,000	----------	$66.00
$10,000	----------	$72.00
$15,000	----------	$102.00
$16,000	----------	$108.00
$17,000	----------	$114.00
$18,000	----------	$120.00
$19,000	----------	$126.00
$20,000	----------	$132.00
$25,000	----------	$162.00
$30,000	----------	$192.00
$35,000	----------	$222.00
$40,000	----------	$252.00
$45,000	----------	$282.00
$50,000	$260.00 + $4.00 for each additional $1,000----	$312.00
$51,000	----------	$316.80
$52,000	----------	$321.60
$53,000	----------	$326.40
$54,000	----------	$331.20
$55,000	----------	$336.00
$60,000	----------	$360.00
$65,000	----------	$384.00
$70,000	----------	$408.00
$75,000	----------	$432.00
$80,000	----------	$456.00
$85,000	----------	$480.00
$90,000	----------	$504.00
$95,000	----------	$528.00
$100,000	$460.00 + $3.00 for each additional $1,000----	$552.00
$101,000	----------	$555.60
$102,000	----------	$559.20
$103,000	----------	$562.80
$104,000	----------	$566.40
$105,000	----------	$570.00
$110,000	----------	$588.00
$115,000	----------	$606.00
$120,000	----------	$624.00
$125,000	----------	$642.00
$500,000	$1,660.00 + $2.00 for each additional $1,000--	$1,992.00
$1,000,000	----------	$3,192.00